## Submitting Artworks

### How to enter work by children for selection for *Making Marks* – to be officially opened **When** at **Place**

**Guidelines:**

1. All works must be original and made by children 4 years and under. The child artist’s signature/mark on the entry form is an acknowledgment of the originality of the art. The artist’s, parent’s, guardian’s, or teacher’s signatures on the entry form acknowledges that the artwork was done with them and is original to the child artist.
2. The artist, parent/guardian must sign where indicated on both the submission form and the image media consent forms.
3. Children with special needs may have assistance from their teachers, parents or guardians to help with their entry. If assistance is given, please note this on the entry form.
4. Entries are to be submitted in digital form only by **COB Date** to email address any entries received after this date will not be considered. Photographs can be taken by mobile phones.
	1. Please ensure photographs of entries are:
		1. in focus,
		2. capture the whole work, and
		3. taken in a way that enables the artwork to be clearly seen.
5. All entries must have the permission of the child artist, have documented consent of the parent/guardian and include the following information:
	1. Name
	2. Age/ Date of Birth
	3. Title of Artwork
	4. Medium
	5. Date
	6. Artist Statement– refer to Guide 3 to assist in capturing and recording the story
6. Works are to be on paper, two dimensional and ideally 30cm X 30cm (being 2/3’s of a A3 page) maximum size 50cm x 50cm. Entries must not be framed, under glass or have a protective coating attached to the art work.

*Making Marks* Celebrating Children’s Art (Year) Submission Form

**The following fields must be completed and sent to** email address **with the Artwork (and photo of artist if supplied) to be attached in digital form.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Child’s Name:** |  | **Age/Date of Birth** |  |
| ***Optional: Photograph of the Artist/s in digital format***  |
| **Medium:** |  | **Date:** |  |
| **Title of Artwork:** |  |
| **Artist Statement: 100 – 200 words maximum about the Artwork – *(i) made by the child (may describe the act of drawing, what was drawn, or any other comment which represents the work); or (ii) interpreted on behalf of the child. If an interpretation, the child has approved the interpretation verbally or non-verbally.***  |
|  |

The Artwork submitted is the work of the Artist as noted above:

Signature/ Mark of Child Signature Parent/Guardian

Print Name Print Name

Contact Number

Comments: – please note any additional information here

**Artwork (and photo of artist if supplied) to be attached in digital form to this electronic submission form and emailed to** email address